

CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES

Board Minutes

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on August 21, 2024, at 5:00 p.m. in Rawlins, Wyoming.

Roll Call

Board members present: Mike Mann, Matt Feldmann, and Rick Greene. Via Zoom: Neil Kourbelas.
Absent: Pam Thayer

Others present: Jennifer Moore, Karen Webster, Shelly Collier, Janet Garcia, Cory Hudson, Candie Zumbrennen, Roberta Corson, and Ryanne Mikesell.

Agenda

Mike Mann made the motion to approve the agenda with an amendment to add Action Item A which will change the September board meeting time from 4:00pm. to 3:00pm. The motion was seconded by Rick Greene and passed.

Public Comments, Presentations & Reports

CCHEC Years of Service: Jennifer and Matt presented a Years of Service Certificate and Commemorative Pin to Shelly Collier and Barb James for 20 years of service and to Candie Zumbrennen for 1 year of service. Congratulations to all on this achievement, you are appreciated!

Executive Session

None

Consent Agenda

- A. Mike Mann made the motion to approve the minutes for the July 17, 2024 and July 25, 2024 meetings, Treasurer's Report, and Accounts Payable for August 2024. The motion was seconded by Rick Greene and passed.

Action Items

- A. Rick Greene made the motion to move the time from 4:00 PM to 3:00 PM for the September 26, 2024 meeting date in Baggs, to accommodate the Christy Stocks Dedication Ceremony. The motion was seconded by Mike Mann and passed.

Discussion

- A. 2023-2024 Year in Review: Jennifer is glad we have this information to share with others and to also be able to reference when needed. Jennifer also said that she is proud of the CCHEC staff and all the hard work they have done. Matt said that it makes them all look good, thanks for all the work on the year in review.

Directors Report

Jennifer said congratulations to all those who received recognition for their years of service and just wanted to say thank you for the work you have done and continue to do for students and our community.

It's been a very busy month, and we are excited to have teachers and students back in the building and to have a great school year. Western classes started on Monday. We have three evening on-site Western courses being taught this fall in addition to our high school classes during the day. On the

vocational side of things, we welcomed Joe Faycosh, our new auto instructor, who jumped right in. Our trades courses are very full this semester, which is both challenging and exciting.

We had a good week at the fair. Janet spent the most time manning the booth and visiting with those who stopped by, but most of the staff helped at the booth at some point during the week, including LSRV. We did put out a reminder about the nursing program, asking those interested to reach out. We also drove in the fair parade with signs about the mill levy. Comments made at our fair booth regarding the mill levy were positive.

Also, in regard to fair, Jennifer started at CCHec in 2015, and since then she has been able to donate her time during fair week to help run the fair concessions. Her family had a goal of running it for 10 years and giving back \$100,000. This year was their 10th and final year, and their overall total ended up being \$120,000 donated back to CCSD#1 programs and students.

Yesterday and today a video crew was here shooting video for the Department of Energy. They are focusing on energy jobs across America, here specifically with the TransWest Express Project. They videoed some of our welding students and interviewed one of our students who plans to attend the powerline program at Western. They also interviewed Jennifer about our community, educational opportunities in the region, and jobs.

Staff Reports

Shelly reported that we have received 3% of our estimated taxes from Carbon County compared to 2% last year and 8% of estimated taxes from Sweetwater County compared to 6% last year. Shelly also mentioned that she is currently preparing for the audit which will be done in September & October in conjunction with CCSD#1. The F-32 Survey for the Department of Audit will be complete once the Annual Report Summary is sent in after Board signatures.

Janet reported that it is exciting to start our fall programming. Health Sciences are scheduled out for the year. Barb James will be teaching Heart Saver, Pediatric CPR, and Basic Life Support. All are part of the American Heart Association. CNA II will be offered in October. Healthy Relationships with Megan Cragun will be September 10th, we changed the format a little and combined middle school and high school aged students together and encouraged trusted adults to join in the conversation with their enrolled students. We have a fall paint night scheduled September 12th, then Friday Night Lights paint night will be during homecoming week, and finally Halloween paint night will be October 10th.

Cory reported that Western classes started Monday. Over 60 dual students registered for this semester. We have two new concurrent instructors: Ella Withers, teaching College Algebra and Trigonometry, and Ashley Philo, teaching Intro to Business, and Practical Accounting I. Other concurrent classes include CNA, Welding, Woods, and Medical Terminology.

Cory also mentioned that more students are taking advantage of the non-profit tuition waiver program.

Cory reported that we recently became a NALA (National Association of Legal Assistants) testing center, so we can now give individuals paralegal exams. We hosted CNA testing July 31st and August 8th. Both sessions were full with 10-12 students each time.

Ryanne brought the display box for Christy's Dedication and showed it to the board members and staff present. It was well done; it will make a nice dedication piece. Ryanne said that they started school yesterday. They have 22 dual students taking classes at the Higher Ed. Pearson Vue testing is coming along; they are working through the kinks. They had 5 students in the Women's Shooting

Group class. Alex was the instructor, and he might be able to come down once a month to work on new skills with the shooting group. They had a Healthy Conversations class, that had two attendees. This class was taught by Megan Cragun and both attendees liked it and said that they got more out of it than they thought they would. They also said that she was fabulous as an instructor.

Lastly, Ryanne said that they are getting ready for fall, and they are participating in the Fall Festival, and they are coming up with ideas for that and other great things.

Board Comments

Mike said you don't realize how much work it takes in the summer to get ready for the fall. It looks like we are in a good spot. Mike asked Jennifer what her thoughts were on same day pay for substitute teachers in an effort to get more substitute teachers. Jennifer said that it might work. They can continue the conversation.

Rick said that he didn't have anything at this time.

Neil gave a shout out to the staff and teachers for an excellent job on the Year in Review.

Matt said welcome back to a new year and a heartfelt thanks for the those celebrating years of service. Matt asked Jennifer for some background on the new Auto Instructor Joe Faycosh. Jennier said that he has 30 plus years in the industry. Fourteen years of that was at Wyotech and currently he is living in Saratoga. Matt said the district is still looking into opening a daycare. Matt wanted it on our radar in case there is anything that CCHEC can do to help. We do offer CDA testing options in our test center.

Next Board Meeting Date

The next meeting is scheduled for Thursday, September 26, 2024 at 3:00 p.m. in Baggs.

Adjournment

Rick Greene made the motion to adjourn. The motion was seconded by Mike Mann and passed.

Matt Feldmann, Chairperson

Rick Greene, Clerk

Karen Webster, Executive Assistant